

Storeperson - Melbourne

Ingredients Plus.

- Great Culture - our people are our most valuable asset.
- Dynamic Team - fun, energetic and supportive
- Career Opportunity - with growing company
- Immediate start!

Join our Vibrant Team as a Storeperson - Unleash Your Potential in a growing company!

Are you ready to take your career to new heights and become part of an exceptional company? Look no further than Ingredients Plus, a leading distributor of ingredients to the Beauty Care, Health Care, and Homecare Industries in Australia and New Zealand. We are passionate about providing flexible, reliable, and trusted solutions, and we believe that success is achieved through continuous innovation, enduring partnerships, and a dedication to exceptional service.

The Ingredients Plus Difference

Ingredients Plus is a leading distributor of ingredients to the Beauty Care, Health Care & Home Care industries in Australia, New Zealand & Southeast Asia. We provide a complete range of solutions with flexibility, reliability & trust. And our full suite of technical, formulating, quality, regulatory & marketing expertise really helps to create a winning edge for our customers. We believe success comes from continuous innovation, enduring partnerships and a passion to serve. Reporting to the Melbourne Senior Storeperson, this role will be an integral member of our Melbourne warehouse operations team & will be instrumental in our next phase of business growth.

Key Responsibilities

In this exciting role, you will have the opportunity to:

- Coordinating all receiving of goods.
- Coordinate picking of orders.
- Manage all dispatching of orders.
- Coordinate deliveries and external contractors.
- Ensure the housekeeping is up to standard in warehouse area.
- Unload truck/container safely.
- Ensure products are stored according to SOP requirement.
- Physical stock check upon request.
- Ensure all stock labels are in place and accurate.
- Physical stock transfer between different locations.
- Repacking of products
- Support the Senior Storeperson investigate stock issues, delivery issues, damage goods.
- Ensure the Melbourne warehouse operates as per company SOP's, including but not limited to:
 - Coordinate inbound goods receipt

- Monitor inbound schedule
 - Check stock upon request
 - Coordinator annual stocktake
- Ensure non-conformance stock is transferred correctly between different locations in the system, and physical movement is done correctly accordingly
- Deliver goods to customers using company truck or Ute as required
- Ensure the warehouse has required resources (e.g. consumables)
Checking all invoices related to Melbourne Warehouse

About You

- Someone looking for a career in warehouse operations with the right attitude
- Forklift and standard drivers licence required.
- Ability to work within a small team to achieve the desired outcomes.
- Excellent written and verbal communication skills
- Computer literacy.
- Willing to learn and follow safe working instructions
- Driven go-getter seeking career growth in a global business.

Benefits and Culture

At Ingredients Plus, we value and reward our exceptional team members. When you join us, you can expect:

- A competitive remuneration package.
- A comprehensive induction and training program designed to set you up for success.
- Company Bonus scheme.
- A fantastic team culture that promotes collaboration, support, and camaraderie.
- Ample opportunities for career advancement within our growing team and company.
- Onsite parking

In return for your experience and expertise, we offer a working environment that is not only fun and professional but also clean and engaging. Our team-building events and strong employee engagement plan ensure that you'll feel valued and connected every step of the way.

Take the Next Step in Your Career - Apply Today!

If you possess the drive and passion to succeed and are eager to advance your career, seize this opportunity to join Ingredients Plus. To apply, click the apply. Together, let's unleash your potential and create a future filled with growth and success.

For further information contact Natasha, HR@ingredients-plus.com.